

Tuesday, 17 March 2020

**AUDIT COMMITTEE**

A meeting of **Audit Committee** will be held on

**Wednesday, 25 March 2020**

commencing at **2.00 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus,  
Torquay, TQ1 3DR

**Members of the Committee**

Councillor Loxton (Chairman)

Councillor Ellery

Councillor Dart

Councillor Hill

Councillor Howgate

Councillor Kennedy

Councillor O'Dwyer

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**A prosperous and healthy Torbay**

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**Lisa Antrobus, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# AUDIT COMMITTEE AGENDA

1. **Apologies**  
To receive any apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (Pages 4 - 6)  
To confirm as a correct record the Minutes of the meeting of the Audit Committee held on 15 January 2020.
3. **Declarations of interests**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**  
To consider any other items that the Chairman decides are urgent.
5. **Review of Corporate Health and Safety** (Pages 7 - 17)  
To note a report that provides the progress being made to improve the delivery, management and culture of health and safety at Torbay Council.
6. **Audit Strategy** (Pages 18 - 23)  
To note the submitted report.
7. **Audit Charter** (Pages 24 - 31)  
To note the submitted report.
8. **Torbay Internal Audit Plan 2020-21** (Pages 32 - 46)  
To note the submitted report.

**9. Overview of Investigations**  
To note the submitted report.

(Pages 47 - 48)